

# **EVENT RENTAL RATES**

(Valid through for events booked through 12/30/2021)

# **VENUE RENTAL RATES:**

Monday-Thursday: \$2500.00 Friday: \$4000.00 Saturday: \$5000.00 Sunday: \$3500.00

## **INCLUSIONS**

Pricing includes 60" round tables and chairs for all guests. Seating chart must be submitted to venue 14 days prior to event. (Linens available at additional cost.) Changes made to seating chart within 48-hours of event will incur an additional fee.

#### TIMING

The rental includes 8 hours of use. You'll have 2 hours for set up, 5 hours for reception, 1 hour for cleanup and removal of items (decorations, linens, etc). All events must end by midnight.

## RESTRICTIONS

- 1) You must to use one of the caterers from our <u>approved vendors list</u>. Outside caterers are allowed, must be licensed, insured and provide proof of insurance and indemnify Broad Brook Opera House and its owners.
- 2) Renters are required to use the Broad Brook Opera House for any and all alcohol sales and bar service.
- 3) ALL VENDORS must furnish insurance and liability certificate to the Broad Brook Opera House and hold venue harmless.

## **PAYMENTS**

- A \$1000.00 non-refundable security deposit is due at time event is booked.
- A second non-refundable deposit of 50% of event balance is due 6-months prior to event.
- Balance of rental is due 30-days prior to event.

## **FEES**

Caterers selected that is not on the preferred list will be allowed for an additional \$500.00 fee.

Bridal Suite Room available for an additional 4-hours prior to event for \$1000.00. This does not grant access to Timber Room.

Pondview Room available for extra social hour space or ceremony space for \$750.00. Chairs and tables can be included in Pondview Room, priced on request.

Pricing is not valid on major holidays – Holiday events will be priced on request.